

**NOTICE OF OUTSOURCING SERVICES OF JUNIOR ENGINEERS
(QUANTITY SURVEYOR) ON CONTRACTUAL BASIS AT HQ DG MAP**

1. Director General Married Accommodation Project, Kashmir House, Rajaji Marg, New Delhi invites application for hiring of services of Junior Engineers (Quantity Surveyor) on contractual basis for a duration of one year (01) in HQ DG MAP, New Delhi.

2. **Services Required.** The JEs hired for providing out sourced services shall assist Nodal Officers/ SSW/SO1/Dir/Jt Dir/Asst Dir (Contracts) and JE (Permanent) in :-

- (a) Scrutiny of Details Projects Reports (DPR) and Drawings.
- (b) Scrutiny of Technical Sanctions for tenders to be issued, submitting tender comments and analysis/evaluation of tender after receipt.
- (c) Preparation and issuance of Adm Approval.
- (d) Preparation and Scrutiny of Market Rate Analysis and comparative statements.
- (e) Scrutiny of deviation order and maintaining of project documents.
- (f) Scrutiny of evaluation reports like Budget/MPR etc.
- (g) Preparation and scrutiny of AddBack DOs/DOs (FSTR).
- (h) Scrutiny of star rates and final bills prepare estimates, abstracts and bill of quantities.
- (j) Keeping updated records of DOs, Star Rates, Proportional Rates, BGBs etc.
- (k) To undertake day to day monitoring of progress, filing of documents and correspondence.
- (l) Preparation of pleadings in defence, statement of claims and rejoinders in Arbitration cases.
- (m) In addition to the above any other task as directed by SSW/SO1/Dir/Jt Dir/Asst Dir (Contracts) or any other authority of HQ DG MAP.

3. **Eligibility.** Applicants should be Degree/Diploma holder in Quantity Surveyor engineering with minimum 20 years experience in residential construction projects and should be conversant with assessment of bills of quantities, approx estimates, drafting of contracts, evaluation of deviation orders etc and be familiar with the working of MES Standard Schedule of Rates (SSR), Scale of Accommodation.

4. Recently retired Assistant Engineer/Junior Engineers (Quantity Surveyor) from MES/CPWD/Corps of Engineers shall be preferred for outsourcing of services.

CONDITIONS OF HIRING

5. Consolidated package of approx Rs. 35,000/- per month will be paid except for any absence other than the leave mentioned at Para 6 below. No other perks/benefits such as Gratuity, HRA, CCA, Transport Allowances, Medical Re-imbusement etc are admissible.

6. Leave will be granted 5 (five) days for block of every two months of services put in. Leave to be availed during batch of two months only, else it will lapse and can not be carried forward. Batch of two months will start from first day of appointment month. Any absence other than above will result in deduction of emoluments based on the formula as under:-

$$\frac{\text{Payment for the month}}{\text{No of working days}} \times \text{No of absence days in that month}$$

7. The appointment will be purely on contractual basis for as period of one year and may be increased based on the performance of individual.

8. THE ENGAGEMENT WILL NOT VEST ANY RIGHT TO CLAIM FOR REGULAR APPOINTMENT IN THE DG MAP OR FOR CONTINUED CONTRACTUAL ENGAGEMENT.

9. The department will not bear any kind of liability/responsibility during the period the candidate remains on contractual appointment with DG MAP except payment for numbers of days he has put in that very month.

10. THE CONTRACT ENGAGEMENT CAN BE TERMINATED BY DG MAP AT ANY TIME WITHOUT ASSIGNING ANY REASON OR NOTICE.

11. Canvassing in any form will render the candidate disqualified from post. The candidate should not have been convicted by in any court of law.

12. If any declaration/information furnished is found false or if any material/facts suppressed willfully, contractual engagement will be terminated forthwith.

13. DG MAP will not hold any responsibility of incident/accident occurred to him/her during contractual engagement.

14. Individual must be medically fit, motivated and dynamic to produce results for time bound project and be willing to join immediately to render required services after the interview.

15. Applicant to submit application along with bio data including complete residential address/telephone number, character certificate, qualification certificate, past experience certificate and medical certificate by **1500 hrs on or before 19 Nov 2018**. Call letters for interview shall be issued subsequently.

16. All applications must be addressed as below in a sealed envelope duly written "**HIRING OF SERVICES OF JEs ON CONTRACTUAL BASIS**". Application should be forwarded in the format given at Appendix :-

"Director General Married Accomodation Project
E-in-C's Branch, Integrated HQ of MoD (Army)
Kashmir House, Rajaji Marg
New Delhi-110011"

17. For further enquiry please contact at 011-23794549 from 0900 hrs to 1700 hrs on Monday to Friday.

7. **Education Qualifications** (10th and above)

Class/degree	Year of passing	Board/Institute	% marks Obtained

8. **Contact Number :**

(a) **Mobile No** _____

(b) **Land line No** _____

9. **Kindly attach self attested copies of the following certificates :-**

(a) **Education Qualifications.**

(b) **Experiace Certificate.**

(c) **Character Certificate.**

(d) **Medical Fitness Certificate.**

(e) **Police Verification Certificate.**

(f) **Identity Proof (Aadhaar/PAN card/Passport/Voter ID or any other Identity card issued by Govt Dept or PSU).**

(g) **Residential Proof (Aadhaar/Passport/Voter ID).**

Signature of the applicant